



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



BIDS AND AWARDS COMMITTEE

BAC Resolution No. AMP-011-25

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE PROCUREMENT OF CATERING SERVICES FOR THE PHILIPPINE ACADEMIC CONSORTIUM FOR LATIN AMERICAN STUDIES (PACLAS) SIXTH INTERNATIONAL CONFERENCE, 03 FEBRUARY 2025

WHEREAS, the Office of American Affairs ("OAA") intends to procure catering services for the Philippine Academic Consortium for Latin American Studies (PACLAS) Sixth International Conference on 03 February 2025;

WHEREAS, the procurement of catering services for the Philippine Academic Consortium for Latin American Studies (PACLAS) Sixth International Conference on 03 February 2025, with an Approved Budget for the Contract ("ABC") of *One Hundred Ten Thousand Pesos* (PhP 110,000.00) only, chargeable against OAA's FY 2025 MOOE under Representation Expenses, is included in the Department's Annual Procurement Plan ("APP") for FY 2025;

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations ("IRR") of Republic Act ("RA") No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex "H" thereof;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex "H" of the 2016 revised IRR of RA 9184, a Request for Quotation ("RFQ") was posted on the Philippine Government Electronic Procurement System ("PhilGEPS") website for at least three (3) consecutive days, starting from 27 January to 31 January 2025;

WHEREAS, in compliance with Item No. (V)(D)(8)(b)(ii), Annex "H" of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely: Artemisplus Express Inc. (Kitchen City); The Creamery Catering; Cucina Estela (The Cabalen Group);

WHEREAS, in response to the solicitation of offers, quotations were received from: 7SQ OPC (PhP 88,000.00; Passed); Connoisseur Catering (Funmania Inc.) (PhP 109,920.00; Passed); and **Artemisplus Express Inc. (Kitchen City)**, which submitted the lowest calculated and responsive quotation in the amount of *Eighty-Seven Thousand Six Hundred Pesos* (PhP 87,600.00) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity

Page 2 of BAC Resolution No. **AMP-011-25**

resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the procurement of catering services for the Philippine Academic Consortium for Latin American Studies (PACLAS) Sixth International Conference on 03 February 2025 to **Artemisplus Express Inc. (Kitchen City)**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 31st day of January 2025, Pasay City.


EDGAR B. BADAJOS
BAC Chairperson


WINSTON DEAN S. ALMEDA
BAC Vice Chairperson


PAULO V. SARET
BAC Member


ADRIAN G. MIRAS
BAC Member


JOSE VICTOR VICHAN-GONZAGA
Representative of the End-user

Approved:
By the Authority of the Secretary for Foreign Affairs:


MA. HELLEN B. DE LA VEGA
Undersecretary
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



NOTICE OF AWARD

31 January 2025

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee ("BAC") of the Department of Foreign Affairs ("DFA") as contained in its Resolution No. **AMP-011-25**, the DFA is awarding the contract on the following project/procurement to your firm, **Artemisplus Express Inc. (Kitchen City)**:

Project Title	End-User Unit
PROCUREMENT OF CATERING SERVICES FOR THE PHILIPPINE ACADEMIC CONSORTIUM FOR LATIN AMERICAN STUDIES (PACLAS) SIXTH INTERNATIONAL CONFERENCE, 03 FEBRUARY 2025	OAA

The contract has a total cost of *Eighty-Seven Thousand Six Hundred Pesos* (PhP 87,600.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,


MA. HELLEN B. DE LA VEGA
Undersecretary
and Head of the Procuring Entity

Artemisplus Express Inc. (Kitchen City)
Lot 86 Bagsakan Road Corner Avocado Street
FTI Complex, Western Bicutan, City of Taguig