

DLCL Transport

402 Kayumanggi Street, Plainview, Mandaluyong City 1550

17 February 2021

Mr. Jaime Ramon T. Ascalon, Jr.
Chief of Staff
Office of the Secretary
Department of Foreign Affairs
2330 Roxas Boulevard, Pasay City

Sir:

Thank you for the opportunity to be considered as your transport service provider. We are pleased to submit our Quotation for your requirement:

Unit Required	Service Required	No. of Days Required	Rate per 15 Days
SUV (Toyota Fortuner)	Self-Drive	20 February-06 March 2021 Fifteen Days (15)	Php 71,213.34

Unit Specification	Travel Route	Daily Rate (PHP)	Out of Town Fee *Per Trip* (PHP)	Overnight Fee *Per Night* (PHP)	Overtime Rate *Hourly* (PHP)
SUV (Toyota Fortuner)	Out of Town	8,234.35	n/a	n/a	n/a

TERMS AND CONDITIONS:

1. SERVICE COVERAGE

- Above-quoted price is for UNIT ONLY.
- Unlimited Mileage.
- Rate above-quoted is for a duration of 15 days' usage only. Should there be a need to extend/renew the contract for another fifteen days, kindly advise us in writing at least 48 hours in advance. Should there be no advice received, daily rate (above-quoted) shall be applied.

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2. RATE EXCLUSIONS

- Incidental Fees such as but not limited to parking fees, toll fees, etc. shall be shouldered by the client.

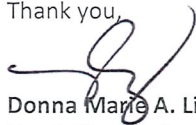
3. CANCELLATIONS

- Any cancellation for additional request for service car shall be advised in writing at least twenty-four (24) hours prior to trip schedule, otherwise, the full rental amount shall be billed to client.

For any concerns or clarifications, please do not hesitate to contact us directly:

E-mail : dlcltransport@gmail.com
Phone : (7) 958 5722
Mobile : 0917-6534234 / 0917-8743211

Thank you,



Donna Marie A. Lim
Head, Human Resources & Administrative Services

Conforme:



J. EDUARDO MALAYA
Undersecretary and Head of Procuring Entity

19 February 2021
Date