



DEPARTMENT OF FOREIGN AFFAIRS
MANILA

P.O. No.	10-011-21
Date	21-Oct-21
Mode of Procurement	Small value

Place of Delivery:	Department of Foreign Affairs, 6th Floor, Office of Protocol	Delivery Term:	30 days
Date of Delivery:		Payment Term:	Government Procedure

(total Amount in Words)	Fifty Thousand Four Hundred Pesos	P 50,400.00
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DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

BAC Resolution No. NTC-148-21

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT
THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL
VALUE PROCUREMENT) THE SUPPLY AND DELIVERY OF ACRYLIC PLACE
CARD NAME HOLDERS FOR THE OFFICIAL USE OF THE OFFICE OF
PROTOCOL**

WHEREAS, the Office of Protocol (OP) intends to procure the supply and delivery of acrylic place card name holders for its official use;

WHEREAS, the supply and delivery of acrylic place card name holders, as listed under Purchase Request No. 09-02321 by OP, with an Approved Budget for the Contract (ABC) of *Eighty Two Thousand Five Hundred Pesos (Php 82,500.00)* only, is included in the Department's Annual Procurement Plan (APP) for FY 2021;

WHEREAS, Section 53.9 of the 2016 revised Implementing Rules and Regulations ("IRR," hereinafter) of Republic Act (R.A.) 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (Php 1,000,000.00) as prescribed in Annex "H" thereof;

WHEREAS, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the end-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex "H" of the 2016 revised IRR of R.A. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for three (3) consecutive days, starting 05 – 08 October 2021;

WHEREAS, in compliance with Item No. (V)(D)(8)(b)(ii), Annex H of the IRR, separate RFQs were also sent to at least three (3) potential suppliers/contractors;

WHEREAS, in response to the solicitation of offers, quotations were received from: JED Advertising (Php 72,500.00); Authentic Wood Production Int'l Inc. (Php 60,000.00); E&C General Merchandise (Php 55,000.00), and **Ideamax Designs Inc.**, which submitted the lowest calculated and responsive quotation in the amount of *Fifty Thousand Four Hundred Pesos (Php 50,400.00)* only;

NOW, THEREFORE, we, the members of the Bids and Awards Committee of the Department, **RESOLVE** to **RECOMMEND** to the Head of the Procuring Entity (HOPE) to resort to Negotiated Procurement as the alternative method of procurement for the hiring of services for the supply and delivery of acrylic place card name holders for the official use of OP from **Ideamax Designs Inc.**, subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 21th day of October 2021, Pasay City.


NARCISO T. CASTANEDA
BAC Chairperson


ANTHONY S. AGUIRRE
BAC Alternate Vice-Chairperson

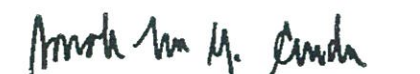

JED ELROY E. RENDOR
BAC Member


MANFRED NEALE M. MANALO
BAC Member


VICENTE VIVENCIO T. BANDILLO
Representative of the End-user

Approved:

By the Authority of the Secretary of Foreign Affairs:


SARAH LOU Y. ARRIOLA
Undersecretary for Migrant
Workers Affairs And
Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

21 October 2021

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs as contained in Resolution No. NTC-148-21, the Department is awarding the contract for the supply and delivery of acrylic place card name holders for the official use of the Office of Protocol (OP) to your firm, **Ideamax Designs Inc.** with a total cost of *Fifty Thousand Four Hundred Pesos (Php 50,400.00)* only, including taxes and other lawful charges, subject to the signing of the Contract.

Very truly yours,


SARAH LOU Y. ARRIOLA
Undersecretary for Migrant
Workers Affairs And
Head of the Procuring Entity

Ideamax Designs Inc.
Unit 3D Road 2 Highway Hills
Mandaluyong City