

DEPARTMENT OF FOREIGN AFFAIRSKAGAWARAN NG UGNAYANG PANLABAS

				DE	PARTMENT C	ASE ORDER OF FOREIGN AFI IANILA				
Supplier: IDEAMAX DESIGN INC.						P.O. No.		10-011-21		
Address: Unit 3D Road 2 Brgy. Highway Hills, Mandaluyong City						Date		21-Oct-21		
		2 M: 0917-8	14-8168 E: idea	max.mktg@gmail.c	com	Mode of Procu	irement		Small value	
Gentlemen Please furr		fice the foll	owing articles	subject to the t	erms and con	ditions contained	herein:			
Place of De				, 6th Floor, Office of				Delivery Term:	30 days	
Date of Delivery:									Government Procedure	9
Item No.	Unit	Quantity	Des			scription			Unit Cost Amount	
itom ito.	Offic	Quantity				Protocol			Onit Cost	Amount
1	Piece	100								P 50,400.00
			Material: Acrylic							
			Color: Clear							
			Placement: Table							
	Dimensions: 304.8mm x 171.45mm									
	Terms and Condition:									
	 Price quotation to be denominated in Philippine peso shall be included all taxes, duties and/or levies payable; 									
	2. The approved budget for the contract is Php 50,400.00									
	Supplier may start the manufacturing of goods and deliver within the period f 30 days upon the receipt of this Purchase Order									
				uotation provided is 12	20 days.					
								~		
2										
					v.					
				*						
						-				
							-			
									-	
(total Amount in Words) Fifty Thousand Four Hundred Pesos									P 50,400.00	
In case of for one perconforme:	failure to motern for event for event	pake the ful ery day of d	lelay shall be i	mposed.	cified above, a	penalty of one-te	enth (1/10	Very truly yours	4	PAIG
-	(Signat	ure over pri	ELUN (at the				E ØARDO G MACARAIG Sistant Secretary, OAMSS			
Requisition	ing Office	Dept	Office of Protocol			caracj		Amount:	\$50,400-	
		Secretary,		9	Chief Acco	ountant		ALOBS No.:	2021-12-007	1369



BIDS AND AWARDS COMMITTEE

BAC Resolution No. NTC-148-21

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) THE SUPPLY AND DELIVERY OF ACRYLIC PLACE CARD NAME HOLDERS FOR THE OFFICIAL USE OF THE OFFICE OF PROTOCOL

WHEREAS, the Office of Protocol (OP) intends to procure the supply and delivery of acrylic place card name holders for its official use;

WHEREAS, the supply and delivery of acrylic place card name holders, as listed under Purchase Request No. 09-02321 by OP, with an Approved Budget for the Contract (ABC) of *Eighty Two Thousand Five Hundred Pesos (Php 82,500.00)* only, is included in the Department's Annual Procurement Plan (APP) for FY 2021;

WHEREAS, Section 53.9 of the 2016 revised Implementing Rules and Regulations ("IRR," hereinafter) of Republic Act (R.A.) 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (Php 1,000,000.00) as prescribed in Annex "H" thereof;

WHEREAS, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the end-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex "H" of the 2016 revised IRR of R.A. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for three (3) consecutive days, starting 05 – 08 October 2021;

WHEREAS, in compliance with Item No. (V)(D)(8)(b)(ii), Annex H of the IRR, separate RFQs were also sent to at least three (3) potential suppliers/contractors;

WHEREAS, in response to the solicitation of offers, quotations were received from: JED Advertising (Php 72,500.00); Authentic Wood Production Int'l Inc. (Php 60,000.00); E&C General Merchandise (Php 55,000.00), and *Ideamax Designs Inc.*, which submitted the lowest calculated and responsive quotation in the amount of *Fifty Thousand Four Hundred Pesos (Php 50,400.00)* only;

2330 Roxas Blvd., Pasay City, 1300 Philippines Tel. No. 834 - 4000 www.dfa.gov.ph NOW, THEREFORE, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) to resort to Negotiated Procurement as the alternative method of procurement for the hiring of services for the supply and delivery of acrylic place card name holders for the official use of OP from *Ideamax Designs Inc.*, subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 21th day of October 2021, Pasay City.

ANTHONY S. AGUIRRE

BAC Chairperson.

BAC Alternate Vice-Chairperson

JED ELROY-E. RENDOR BAC Member

MANFRED NEALE M. MANALO

BAC Member

VICENTE VIVENCIO T. BANDILLO

Representative of the End-user

Approved:

By the Authority of the Secretary of Foreign Affairs:

Undersecretary for Migrant

Workers Affairs And

Head of the Procuring Entity



NOTICE OF AWARD

21 October 2021

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs as contained in Resolution No. NTC-148-21, the Department is awarding the contract for the supply and delivery of acrylic place card name holders for the official use of the Office of Protocol (OP) to your firm, *Ideamax Designs Inc.* with a total cost of *Fifty Thousand Four Hundred Pesos (Php 50,400.00)* only, including taxes and other lawful charges, subject to the signing of the Contract.

Very truly yours,

SARAH LOU Y ARRIOLA
Undersecretary for Migrant
Workers Affairs And
Head of the Procuring Entity

Ideamax Designs Inc.
Unit 3D Road 2 Highway Hills
Mandaluyong City